

# EXECUTIVE BOARD

## A G E N D A

**Date: Monday 19 February 2007 at 9.00 am**

**Venue: Old Library, Town Hall**

### **Membership as from 2 October 2006**

John Goddard (Leader)  
David Rundle (Deputy Leader)  
Alan Armitage  
Jean Fooks  
Patrick Murray  
Stephen Tall  
Caroline van Zyl  
Antonia Bance  
Sajjad Malik  
Matthew Sellwood

### **Portfolios**

Overarching  
Stronger Communities  
Healthier Environment  
Cleaner City  
Improving Housing  
Better Finances  
Safer City  
Without portfolio  
Without portfolio  
Without portfolio

*Staff Contact:*

*Brenda Lammin*

*Tel: 252219 or email [blammin@oxford.gov.uk](mailto:blammin@oxford.gov.uk)*

*Write to Town Hall, Blue Boar Street, Oxford OX1 4EY*

-----  
The quorum of the Executive Board is three members. No substitutes are permitted.

## **Declaring Interests**

### **What interests do I need to declare in a meeting?**

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

### **What is a personal interest?**

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

### **What do I need to do if I have a personal interest in a matter?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **Can I stay in a meeting if I have a personal interest?**

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

### **What is a prejudicial interest?**

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

### **What is not a prejudicial interest?**

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

**PART I**  
**PUBLIC BUSINESS**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

**3. PUBLIC QUESTIONS**

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

**4. SCRUTINY RECOMMENDATIONS**

Report (attached) of the Environment Scrutiny Committee concerning recommendations on the trees at East Street, Osney Island

**5. AFFORDABLE HOUSING SCRUTINY REVIEW**

*Portfolio holder: Councillor Murray*

Report (attached) of the Housing Scrutiny Committee

**6. OFFICER RESPONSE TO THE ENVIRONMENTAL ENFORCEMENT SCRUTINY REVIEW**

*Portfolio holder: Councillor Fooks*

Report (attached) of the Environmental Health Business Manager

**7. RESPONSE TO CONSULTATION DOCUMENTS ON PLANNING OBLIGATIONS AND CLIMATE CHANGE**

*Portfolio holder: Councillor Goddard*

Report (attached) of the Planning Services Business Manager

**8. OXFORD LOCAL DEVELOPMENT SCHEME 2007 - 2010**

*Portfolio holder: Councillor Goddard*

Report (attached) of the Planning Services Business Manager

*NOTE – The appendix has been circulated separately to members of the Executive Board. A copy has been placed in the Members' Room and copies are available on request from the Committee Secretary (Brenda Lammin Tel: 01865 252219 or email: blammin@oxford.gov.uk).*

**9. TRAP GROUNDS**

*Portfolio holder: Councillor Goddard*

Joint report (attached) of the Head of Legal and Democratic Services and Planning Services Business Manager

**10. CENTRAL AREA SATURDAY PARKING TARIFF**

*Portfolio holder: Councillor Fooks*

Report (attached) of the Transport and Parking Business Manager

**11. OXFORDSHIRE WASTE PARTNERSHIP GOVERNANCE AND FINANCE**

*Portfolio holder: Councillor Fooks*

Report (to be circulated separately) of the Strategic Director, Physical Environment NOTE – The appendix has been circulated separately to members of the Executive Board. A copy has been placed in the Members' Room and copies are available on request from the Committee Secretary (Brenda Lammin Tel: 01865 252219 or email: blammin@oxford.gov.uk).

**12. COUNCIL MOTION – ISSUE OF WHEELED BINS TO HOUSEHOLDERS**

*Portfolio holder: Councillor Fooks*

Report (attached) of the Interim City Works Business Manager

**13. ROWLANDS HOUSE SHELTERED HOUSING SCHEME - OPTIONS APPRAISAL**

*Portfolio holder: Councillor Murray*

Report (attached) of the Head of Oxford City Homes

(Housing Scrutiny Committee and Housing Advisory Board both endorsed the recommendations as set out in the report.)

**14. OPTIONS FOR HRA SPECIAL NEEDS HOUSING PROPERTIES**

*Portfolio holder: Councillor Murray*

Report (attached) of the Head of Oxford City Homes

(See also the exempt from publication appendix at item C1)

**15. RECOMMENDATIONS OF THE HOUSING ADVISORY BOARD**

*Portfolio holder: Councillor Murray*

Recommendations (attached) of the Housing Advisory Board together with supporting reports previously submitted to the Housing Advisory Board, concerning: -

- Supplementary estimate
- Housing estate shops
- Options for a property in Jericho

**16. ROSE HILL REDEVELOPMENT – LAND DISPOSAL CONSENT AND SELECTED DEVELOPMENT PARTNER**

*Portfolio holder: Councillor Murray*

Report (attached) of the Community Housing Business Manager

(See also the exempt from publication appendix at item C2)

**17. APPROVAL OF THREE HOUSING STRATEGIES FOLLOWING A PERIOD OF CONSULTATION**

*Portfolio holder: Councillor Murray*

Report (attached) of the Community Housing Business Manager

*NOTE – Copies of the strategies have been placed in the Members' Room and are available on request from the report author.*

**18. WRITE-OFF OF UNCOLLECTABLE DEBTS - GENERAL FUND**

*Portfolio holder: Councillor Tall*

Report (attached) of the Revenues and Benefits Business Manager

**19. WRITE-OFF OF UNCOLLECTABLE DEBTS - HOUSING REVENUE ACCOUNT**

*Portfolio holder: Councillor Tall*

Report (attached) of the Financial and Asset Management Business Manager

**20. TREASURY MANAGEMENT STRATEGY 2007/08**

*Portfolio holder: Councillor Tall*

Report (attached) of the Financial and Asset Management Business Manager

**21. THIRD QUARTER REVENUE AND CAPITAL BUDGET MONITORING 2006/07**

*Portfolio holder: Councillor Tall*

Report (attached) of the Financial and Asset Management Business Manager

**22. SALE OF 206 MARLBOROUGH ROAD**

*Portfolio holder: Councillor Tall*

Report (attached) of the Financial and Asset Management Business Manager

(See also the exempt from publication appendix at item C3)

**23. BUDGET 2007/08**

This item will only be needed if Council on 12 February 2007 does not reach agreement on the Budget for 2007/08.

**24. AREA COMMITTEE RECOMMENDATIONS**

There are no such recommendations for the Board to consider.

**25. PORTFOLIO HOLDER QUESTIONS**

There are no questions for the Board to consider.

**26. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL**

There are no decisions for the Board to consider.

**27. FUTURE ITEMS**

List (attached) of future agenda items as set out in the Forward Plan, published on 18 January 2006, compiled by the Head of Legal and Democratic Services

**28. MINUTES**

Minutes (attached) of the meetings of the Board held on and 22 and 29 January 2007

**29. MATTERS EXEMPT FROM PUBLICATION**

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 of the on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART II**

### **MATTERS EXEMPT FROM PUBLICATION**

#### **C1. OPTIONS FOR HRA SPECIAL NEEDS HOUSING PROPERTIES**

*Portfolio holder: Councillor Murray*

Exempt from publication Appendices (attached) to the report of the Head of Oxford City Homes at item 14

#### **C2. ROSE HILL REDEVELOPMENT – LAND DISPOSAL CONSENT AND SELECTED DEVELOPMENT PARTNER**

*Portfolio holder: Councillor Murray*

Exempt from publication Appendix (attached) to the report of the Community Housing Business Manager at item 16

#### **C3. SALE OF 206 MARLBOROUGH ROAD**

*Portfolio holder: Councillor Tall*

Exempt from publication Appendix (attached) to the report of the Financial and Asset Management Business Manager at item 22

##### **Items C1 to C3**

Exempt – paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.